

CITY OF NEWBERG TRAFFIC SAFETY COMMISSION MINUTES
MONDAY, April 10, 2023 7:00 PM
Zoom Meeting

“Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

I. CALL MEETING TO ORDER

Chair Woodruff called the meeting to order at 7:00 PM.

II. ROLL CALL

Members Present:	Lesley Woodruff	Dan Kizer	Jess Cadd
	Michael Rossman	Tony Roos	Toby Linhart

Members Absent: Dan Carpenter, Greg Stiffler, Bret Adkins, and Neal Klein

Staff Present: Kaaren Hofmann, City Engineer
Sarah Wilson, Assistant City Engineer
Brian Hagen, Police Sergeant
Preston Langeliers, Maintenance Superintendent
Zen Buganan, Engineering Administrative Assistant

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was performed.

IV. PUBLIC COMMENTS

None

V. CONSENT CALENDAR

A. Traffic Safety Commission Meeting Minutes September 12, 2022

B. Traffic Safety Commission Meeting Minutes January 9, 2023

Chair Woodruff noted the misspelling of her first name on the January 9 minutes.

MOTION: Cadd/Rossman moved to approve the September 12, 2022 and January 9, 2023 minutes as amended. Motion carried (6 Yes/0 No).
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VI. STAFF REPORTS & GENERAL INFORMATION

Assistant City Engineer Wilson reviewed the active issues log and gave project updates.

There was discussion regarding traffic safety cameras, crack sealing, pavement service level map, and sharing the five year pavement plan.

Sergeant Hagan discussed Distracted Driving Awareness Month.

VII. OLD BUSINESS

A. Abandoned Vehicles

Sergeant Hagan would like more teeth in the current ordinance for more effective enforcement.

Assistant City Engineer Wilson presented information on nuisance vehicles. She discussed the marching orders from the Commission's January meeting including clarifying the goals, getting the City Attorney's opinion, police suggestions, summary of current guidance, and researching what other municipalities were doing. To better clarify the goals, they needed to define nuisance vs. junk vs. derelict vs. abandoned vehicles, name when vehicles needed to be removed, and name when on-street vehicles should not be removed. She explained what "discarded" meant in the current code and how it needed to be clarified. She gave suggestions for definitions for nuisance, inoperative, wrecked, dismantled/partially dismantled, derelict, abandoned, and junked. She then summarized what other municipalities had for definitions of junked/abandoned, timelines on action, punishment for non-licensed vehicles in public rights-of-way, restrictions on the distance a vehicle must be moved, and dedicated vehicle hotline for reporting nuisance vehicles.

MOTION: Rossman/Woodruff moved to suggest code amendments to forward to the City Council. Motion carried (6 Yes/0 No).

There was discussion regarding possible changes to the goals, towing issues for vehicles being used as homes, enforcement, clarifying definitions, moving vehicles off the block, and adequate parking.

The Commission was generally in favor of staff's recommendations for vehicles licensed and operational and did not cause site distance or pedestrian safety issues and was moved once every 72 hours, the vehicle did not need to be forcibly removed; distinguishing between abandoned and junked vehicles; and adding the threshold that the vehicle had to be moved off the block.

Sergeant Hagan gave scenarios of issues staff were dealing with that still needed to be addressed. Staff and Commissioners Roos and Cadd would work on code language to bring back to the next meeting.

VIII. COMMISSIONER COMMENTS

The next Traffic Safety Commission meeting would be held on July 10, 2023.

IX. REFERENCE INFORMATION/TRAFFIC SAFETY INFORMATION

X. ADJOURNMENT

The meeting was adjourned at 8:17 PM.

Approved by the Newberg Traffic Safety Commission on this 24th day of July, 2023.

Minutes Recorder

Lesley Woodruff
Traffic Safety Commission Chair